



Business Continuity Planning

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November 2006

Agenda

- By-Law 17.16
- BCP Documents
- Plan Review Process
- Member Education
- Crisis Communication Centre



IDA By-law 17.16



Every Member shall establish and maintain a business continuity plan identifying the necessary procedures to be undertaken during an emergency or significant business disruption. Such procedures shall be reasonably designed to enable the Member to stay in business in the event of a future significant business disruption in order to meet obligations to its customers and capital markets counterparts

The Bottom Line

- Is for Members to enable prompt client access to their assets following a significant business disruption (SBD)



Time line



- IDA Bulletin #3442 issued July 22, 2005
- Effective date of By-law 17.16 is July 31, 2006

BCP Documents

- BCP Development Guidelines
- BCP Adequacy Checklist



For introducing IDA Members



- We developed plan template for introducers
- We undertook to review introducers' plans

The Plan Review Process



- Plans had to be reviewed after completion and testing by an independent third party
 - We developed reviewer qualifications
 - Standard plan review report
- The review was open to individual auditors as well as other BCP consultants
 - We had to approve all reviewers

Member Education



- Education sessions for members
- BCP page on IDA website at www.ida.ca
- Frequently Asked Questions

Crisis Communication Centre



- IDA assumed responsibility for a virtual CCC through a Members' Only Website
- CCC will act as an information hub, gathering and disseminating information in case of a SBD
- CCC Core Group

What is next?

- Industry-wide testing scheduled for 2007
- Guidelines for bird flu pandemic





Questions?